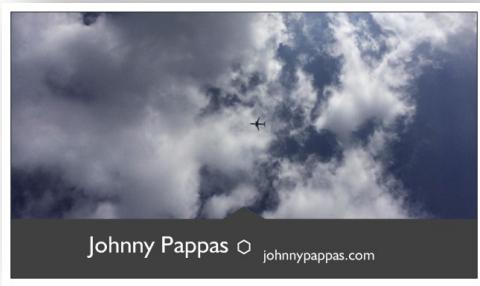


Writing, Governmental Entities, Advocacy, and Social Media

Drawing on my varied experience, I bring my writing and communications skills and services to you and your company.

Contact me at johnny@johnnypappas.com for additional information.

- **Letters, Email or General Correspondence** - draft and produce letter, email or general correspondence. No project too big or too small. Up to 300 words -> \$50.00*
- **Document Retrieval** - Research and retrieval of documents from local government offices, including but not limited to county recorder, planning commissions and other agencies -> \$50/hr*
- **Attend and Testify** - Attendance and testimony at local, state or federal government meetings. I represent you and advocate for you. These may include but are not limited to City Council, City Council Committee, Planning Commission, School Boards, Water Boards, Public Utilities Commission, California Coastal Commission, Army Corps of Engineers and others. -> \$75/hr*
- **Advocacy and Community Involvement** - Analyze issue and devise a strategy to meet company or community goals. This may entail other services listed herein. -> \$100/hr., two hour minimum.
- **Articles** - Writing and posting an article to your company blog or newsletter. Up to 400 words -> \$100*
- **Social Media Management** - Quoted on a per project basis. Consultation, special projects and monthly maintenance available. Consultation -> \$80/hr*
- **Story Analysis, Minor Editing** - Read and critique and minor editing of your story, short story or screenplay. Hourly -> \$75/hr*
- **Story Construction, Reconstruction and Major Editing** - I take the outline of your story or your already completed piece and break it down into its elements and reconstruct it into a coherent short story, novel or screenplay Hourly -> \$95/hr*



Homeowner Associations

As an experienced and certified California Community Association Manager, I provide the following services on behalf of your association or company.

Contact me at johnny@johnnypappas.com for additional information.

- **Management Company Review** - I review, report and grade your management company on behalf of your association, through due diligence with homeowners, Board, management company and vendors. Consultation and Review -> \$800*
- **Management Company Qualification** - I assist your Board of Directors in qualifying and vetting management companies who bid on working with your association and present my findings to the Board. Consultation and Review -> \$999*
- **Project Management** - After consultation with Board and/or Committees, I manage a project from scope of work and requests for proposals to finish, working directly with vendors and suppliers. Project Management -> \$79/hr*
- **Letters, Email or General Correspondence** - Draft and produce letter, email or general correspondence. No project too big or too small. Up to 300 words -> \$50*
- **Regular Meetings** - Attend and facilitate periodic meeting of Homeowners' Association. -> \$75/hr*
- **Walkthrough** - Attend and participate in a periodic walkthrough of one of your associations. -> \$65/hr*
- **Annual Meeting and/or Election** - Draft correspondence, including nomination forms and ballots and administer annual meeting or election on behalf of your homeowners' association. Including receipt and tabulation of ballots and notification of results. Consultation and Planning-> \$95/hr* Meeting Services Minimum -> \$999*

Contact at the email above for any services not listed.

* - Unless otherwise noted all hourly rates accrue travel time, if necessary. If location is more than 100 miles, round trip, payment for an overnight stay will be provided by client. A two hour minimum payment, regardless of time elapsed is due for Regular Meetings and Walkthroughs. Flat rate services require a non-refundable down payment of 50% of fee. Some other services may require a retainer to be paid.